

Official Report to the Chief of Police

Write a report to the Chief of Police which conveys your findings. Your boss has told you that your promotion depends on solving this case. Sort through the evidence and come up with an answer. Your report should be thorough and needs to explain who committed the crime. Keep in mind that this is a report to your “boss” so make sure it sounds and looks professional.

Instructions for Report:

- Type Report
- Use MLA Formatting (see pages 36 reference book)
 - Name/Teacher/Class/Date, Page Numbers/Title/Double Spaced/12 point font
- Save to the teacher share, your class, Case of the Dead Musician Folder
- Turn in Evidence Chart and Four Square Notes

1. Introduction:

Explain/describe the crime scene (5 sentences). What did you see? At some point in the introduction you make your claim (answer both questions). (Probably the last sentence)

2. Body Paragraph(s):

Body 1: **What really happened?**

Have a topic sentence. This is a sub-point of your claim. Introduce key pieces of evidence, explain the rule associated with each piece of evidence (warrant), and then provide your conclusion (how it proves your claim). Walk the chief through at least four pieces of evidence and show how they prove what you think happened.

Body 2: **Is additional evidence necessary?**

Have a topic sentence. This is a sub-point of your claim. Explain what additional evidence you need and why it is necessary. There should be at least 3 things you need.

Body 3: **Counterclaim**

Have a topic sentence. This is a sub-point of your claim. State what other people say happened, give the evidence they might use, and then explain why they are wrong. This is where you prove that your conclusion is the most likely.

3. Conclusion:

Summarize your key findings. Make a recommendation for further action.